

LIBERTY COMMUNITY HEALTH ACTION TEAM
BOARD MEETING
March 25th, 2016
Minutes

Present: Janet Bartnik – Chairperson Pro Tem; Director of Parks and Recreation
Diane Kipping – Secretary; Manager, Employee Health, Liberty Hospital
Kate Lesnar – L.C.H.A.T. Project Coordinator
Gary Zaborac – Chairperson; Director of Clay County Public Health

Excused: Rebecca Fisher – Treasure; Wellness Coordinator, Liberty Public Schools

I. CALL TO ORDER

Gary Zaborac called the meeting to order at 13:35 pm.

II. February 18, 2016 MINUTES

The minutes were read, as submitted. The minutes were approved, by voice vote, with minor revisions made.

III. TREASURERS REPORT

Janet Bartnik reported a beginning balance of \$9,801.00 for the month ending February, 2016. There were no deposits but a check was written for a total of \$2,500.00, which included the project coordinator's salary. Ending balance was \$7,301.00.

Everyone briefly reviewed the 2016 Proposed Budget; it was approved by voice vote without revisions.

IV. PROJECT COORDINATOR'S REPORT

Kate Lesnar provide a written report identifying specific details with regards to updates of the program, stakeholders, meetings, as well as several issues/concerns and other notes for the Board.

Kate indicated the original debit card did not have "LCHAT" on it, so another one has been ordered. There was a brief discussion regarding whether or not the April 27th Stakeholders meeting should be a working meeting; everyone agreed. It was also agreed that the HIA street design and sidewalk survey should be pushed out through the partners.

Kate provided an update on the status of each of the teams.

Nutrition team: 12345 Fit-tastic posters have been provided to all the schools and they are all being displayed. The team has not reconvened since their last meeting.

Physical activity team: the Pedestrian Crossing Survey has been distributed. Chi Kim is a nursing student looking for a community project and has agreed to work with LCHAT on leading one of our initiatives.

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Communications team: we now have 94 likes, on Facebook. The William Jewell College students are working on our video.
Service Providers Team – an e-mail was sent to the members of the Chamber of Commerce.

V. OLD BUSINESS

Gary reported that he had mailed out an RFP but that he indicated that he would check with legal about using the C.C.P.H.D. Auditing Firm and report back.

All the LCHAT Service Agreements have been signed and returned, from each of the partners.

Student Internship Application was deferred to the next meeting.

VI. NEW BUSINESS

None

X. AGENDA ITEMS FOR NEXT MEETING

Next meeting is to be held on April 21, 2016, at the Clay County Public Health Department, at 3:30 pm.

Tentative agenda items include: Treasurers Report, Project Coordinator's Report, selection of an Auditing Firm, Student Internship Application, and/or other items as identified.

XI. ADJOURNMENT

There was no further business; the meeting was adjourned at 14:30 pm