



LIBERTY COMMUNITY HEALTH ACTION TEAM  
BOARD MEETING  
October 20, 2016  
Minutes

Present: Janet Bartnik – Chairperson Pro Tem; Director of Parks and Recreation  
Rebecca Fisher – Treasurer; Wellness Coordinator, Liberty Public Schools  
Kate Lesnar – LCHAT Project Coordinator  
Gary Zaborac – Chairperson; Director of Clay County Public Health

I. CALL TO ORDER

Gary Zaborac called the meeting to order at 3:30 pm.

II. August 17, 2016 MINUTES

The minutes were read, as submitted. The minutes were approved, with minor grammatical changes, by voice vote. There was no meeting in September.

III. TREASURERS REPORT

Rebecca Fisher reported a balance at the end of August of \$21,131.08 and \$18,636.08 in September. Two checks were written to CCPHC in the amount of \$2,500.00, each for the Project Coordinator salary, for August and September.

IV. PROJECT COORDINATOR'S REPORT

Kate Lesnar provided a written report identifying specific details with regards to updates of the program, stakeholders, meetings, as well as several issues/concerns and other notes for the Board.

The CDPP grant has officially started. Gary and Kate met with several students from Liberty North High School with regards to launching a health campaign, in collaboration with CCPHC and LCHAT.

Janet and Kate, respectively, will be attending a Trunk and Treat at Fun Run and the PVBC Health Fair, to promote LCHAT.

Updates on activities, from each of the other Teams were provided in Kate's report. There was a brief discussion with regards to the next Stakeholder's meeting and the November Board meeting.



V. OLD BUSINESS

LCHAT shared a booth with Liberty Parks and Recreation ~ very little traffic was reported. After a brief discussion, members agreed we need to have a booth, on Saturday and sign up early, to register.

VI. NEW BUSINESS

Audit needs to be conducted before the end of the year. Gary agreed to approach the CCPHD auditor with regards to providing an audit for LCHAT.

We need to discuss our proposed 2017 proposed budget, at the next board meeting. Diane will place it on the November 16, 2016 agenda.

Members agreed to schedule next Stakeholder's meeting on November 15, 2016, at 1:30 pm at the Community Center. The Agenda needs to include a "temperature check" on the successes, challenges and/or other expectations of LCHAT.

After a brief discussion, members also agreed to schedule a half day "retreat" to evaluate the programs and identify priorities and strategies moving forward.

X. AGENDA ITEMS FOR NEXT MEETING

**Next meeting is to be held on November 16, 2016, at the Clay County Public Health Department, at 3:30 pm.**

Tentative agenda items include: Treasurers Report, Project Coordinator's Report, 2017 Budget and/or other items as identified.

XI ADJOURNMENT

There was no further business; the meeting was adjourned at 4:30 pm.