

LIBERTY COMMUNITY HEALTH ACTION TEAM  
BOARD MEETING  
May 19th, 2016  
Minutes

Present: Janet Bartnik – Chairperson Pro Tem; Director of Parks and Recreation  
Rebecca Fisher – Treasurer; Wellness Coordinator, Liberty Public Schools  
Kate Lesnar – L.C.H.A.T. Project Coordinator  
Gary Zaborac – Chairperson; Director of Clay County Public Health  
Zak Wistrom – Parks and Recreation Intern attending as guest

I. CALL TO ORDER

Gary Zaborac called the meeting to order at 15:40 pm.

II. April 21, 2016 MINUTES

The minutes were read, as submitted. The minutes were approved, by voice vote, as presented.

III. TREASURERS REPORT

Rebecca Fisher reported a balance at the end of April of \$2,301.00. In addition, a deposit was made May 6 in the amount of \$5,000 for CCPHC's annual support. A check was written to CCPHC in the amount of \$2,500 for the Project Coordinator salary billing.

Kate Lesnar reported that she had begun scanning in receipts and statements.

There was a brief discussion regarding an opportunity to switch the bank account to a special business account, but that account requires maintenance of a minimum balance that does not appear to be feasible for LCHAT.

IV. PROJECT COORDINATOR'S REPORT

Kate Lesnar provided a written report identifying specific details with regards to updates of the program, stakeholders, meetings, as well as several issues/concerns and other notes for the Board. She stated that the nutrition team had cancelled its meeting due to a delay in conducting the parent survey planned in April.

The roll up banner is complete and ready for use. Kate asked the board if they were still interested in purchasing giveaways to promote LCHAT given the reduction in anticipated revenues. The board agreed to postpone any giveaway purchases.

Kate stated that Aaron Smullin had written a press release on the GP Red Project Year Three Report. Kellie Houx from the Tribune desires to write a feature article on the report and has scheduled an interview with Kate.

Kate reported that there is a front runner for the LCHAT slogan voting.

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Kate distributed a copy of a survey that the nursing student has proposed to conduct. Given the number of surveys currently under way, the board suggested that the survey be shortened and conducted in person during capacity building events.

V. OLD BUSINESS

Kate indicated that the Liberty Hospital Foundation would be awarding a \$15,000 LiveWell grant to LCHAT at its board meeting Thursday, May 26.

VI. NEW BUSINESS

The board discussed a need to pursue grants to fill the funding gap created by the reduced LiveWell grant amount. The board discussed seeking a solution to the current funding gap in the 2016 budget. As well, the board suggested establishing a way to measure movement in data and results.

X. AGENDA ITEMS FOR NEXT MEETING

**Next meeting is to be held on June 16, 2016, at the Clay County Public Health Department, at 3:30 pm.**

Tentative agenda items include: Treasurers Report, Project Coordinator's Report, grants, follow-up from Stakeholders' meeting and/or other items as identified.

XI ADJOURNMENT

There was no further business; the meeting was adjourned at 16:42 pm